



ST. JAMES

CATHOLIC GLOBAL LEARNING CENTRE

98 Wanita Road, Mississauga, ON L5G 1B8
Phone - 905-891-7619 Fax - 905-278-6539

All Volunteers - 2025 Annual Offence Declaration Due

Dear Parents/Guardians,

For those that have a Vulnerable Sector Police Criminal Background Check on file at the school please find attached a copy of the “2025 Annual Offence Declaration for Volunteer”.

The 2025 AOD (Annual Offence Declaration) for Volunteers is to be kept with the copy of the Vulnerable Sector Police Criminal Background Check the school has on file. This is a procedure that is to be undertaken **every year** that keeps your Criminal Background Check valid for another year. Please print a copy and fill in the form in full.

The deadline for 2025 AOD is March 31st, 2025.

***For anyone that does not submit a declaration, your Vulnerable Sector Police Criminal Background Check will expire as of June 2025, and you will need to submit a new Vulnerable Sector Police Records Search after that date. There is an individual's cost and significant time delay in securing a new search.

Forms may be returned to the classroom teacher, dropped off in our mailbox at the front of the school or emailed to st.jamesinfo@dpcdsb.org.

Thank you.